

**Town of Montreat  
Board of Commissioners  
Meeting Agenda  
January 7, 2010 – 7:00 p.m.  
Kirk Allen Building**

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**I. CALL TO ORDER**

- Welcome
- Pledge of Allegiance
- Invocation

**II. ADOPTION OF THE AGENDA**

**III. PUBLIC HEARINGS**

- A. Proposed Revision to Montreat Zoning Ordinance Article IX – Off-Street Parking and Loading Regulations, Section 900.86 “Off-Street Parking Space Requirements – Boarding Houses”

**IV. PRESENTATIONS TO COUNCIL**

- A. 2008-2009 Audit Presentation – Scott Hughes, Johnson, Price & Sprinkle
- B. 2010-2015 Capital Improvement Program

**V. COMMUNICATIONS FROM THE MAYOR**

**VI. CONSENT AGENDA**

- A. Adoption of Minutes
  - i. **Motion for Consideration:** To adopt the minutes of the December 3, 2009 Agenda Meeting
  - ii. **Motion for Consideration:** To adopt the minutes of the December 10, 2009 Town Council Meeting

*All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.*

**VII. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR**

- A. Review of Consent Agenda
- B. Projects Update
  - i. American Recovery and Reinvestment Act of 2009 Funding Update
  - ii. 2010 Census Update

- iii. Woodland Road/Revised Street Standards Update
- iv. Evaluation of Town Administrator
- v. Scheduling of 2010 Board Retreat

**VIII. ADMINISTRATIVE REPORTS**

- A. Police Chief
  - i. Activity Report
- B. Public Works Director
  - i. Departmental Reports
- C. Finance Officer
  - i. Financial Reports
- D. Building Inspector/Code Administrator
  - i. Activity Report
  - ii. Floodplain Mapping Update
  - iii. Board and Commission Updates

**IX. COMMISSIONER REPORTS**

- A. Mayor Pro Tem Nichols
- B. Commissioner Currie
- C. Commissioner McCaskill
- D. Commissioner Standaert
- E. Commissioner Tate
  - i. Montreat Landcare Committee Update

**X. PUBLIC COMMENT**

**XI. OLD BUSINESS**

- A. Proposed Revision to Montreat Zoning Ordinance Article IX – Off-Street Parking and Loading Regulations, Section 900.86 “Off-Street Parking Space Requirements – Boarding Houses”
  - i. **Motion for Consideration:** To adopt Ordinance #10-01-0001 Amending Montreat Zoning Ordinance Article IX – Off-Street Parking and Loading Regulations Section 900.86 “Off-Street Parking Space Requirements – Boarding Houses”

- B. Board and Commission Vacancies
  - i. **Motion for Consideration:** To appoint Robert “Gill” Campbell as a regular member of the Planning and Zoning Commission for a term to expire on January 31, 2013

**XII. NEW BUSINESS**

- A. Proposed Amendments to the Town of Montreat Fee Schedule
  - i. **Motion for Consideration:** To call for a Public Hearing on February 11, 2010 at 7:00 p.m. or as soon thereafter as possible to discuss proposed revisions to the Town of Montreat Fee Schedule pertaining to residential water heater replacement permitting requirements
- B. Proposed Revisions to Montreat General Ordinance Chapter H – Business and Trades, Article II “Rentals”
  - i. **Motion for Consideration:** To call for a Public Hearing on February 11, 2010 at 7:10 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter H – Business and Trades, Article II “Rentals”
- C. Proposed Revisions to Montreat General Ordinance Chapter K – Environment, Article III “Stormwater Management”
  - i. **Motion for Consideration:** To call for a Public Hearing on February 11, 2010 at 7:20 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter K – Environment, Article III “Stormwater Management”
- D. Resolution Declaring Certain Items Surplus and Authorizing Disposal by Private Negotiation and Sale
  - ii. **Motion for Consideration:** To adopt Resolution #10-01-0001 Declaring Certain Items Surplus and Authorizing Disposal by Private Negotiation and Sale

**XIII. PUBLIC COMMENT**

**XIV. MEETING DATES**

January Town Council Meeting:

January 14, 2010, 7:00 p.m.,  
Kirk Allen Building

Town Services Office Closed:

January 18, 2010  
Martin Luther King, Jr. Holiday

**Montreat Board of Commissioners**  
**Meeting Agenda**  
**January 7, 2010**

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Rescheduled Sanitation Collection Date: January 19, 2010, 8:00 a.m.

January Planning and Zoning Commission Meeting: January 21, 2010, 7:00 p.m.,  
Kirk Allen Building

Agenda Item Deadline: January 29, 2010, 4:30 p.m.  
Town Services Office

Agenda Packets Available: February 2, 2010  
Town Services Office

February Montreat Landcare Committee Meeting: February 2, 2010, 9:30 a.m.,  
Andy Andrews Gallery

February Agenda Meeting: February 4, 2010, 7:00 p.m.,  
Kirk Allen Building

February Town Council Meeting: February 10, 2010, 7:00 p.m.,  
Kirk Allen Building

February Planning and Zoning Commission Meeting: February 18, 2010, 7:00 p.m.,  
Kirk Allen Building

**XV. ADJOURNMENT**