

**Town of Montreat
Board of Commissioners
Meeting Agenda
January 14, 2010 – 7:00 p.m.
Kirk Allen Building**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Invocation

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARINGS

- A. Proposed Revision to Montreat Zoning Ordinance Article IX – Off-Street Parking and Loading Regulations, Section 900.86 “Off-Street Parking Space Requirements – Boarding Houses”

IV. PRESENTATIONS TO COUNCIL

- A. 2008-2009 Audit Presentation – Scott Hughes, Johnson, Price & Sprinkle
- B. 2010-2015 Capital Improvement Program

V. COMMUNICATIONS FROM THE MAYOR

VI. CONSENT AGENDA

- A. Adoption of Minutes
 - i. **Motion for Consideration:** To adopt the minutes of the December 3, 2009 Agenda Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the December 10, 2009 Town Council Meeting

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

VII. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
 - i. American Recovery and Reinvestment Act of 2009 Funding Update
 - ii. 2010 Census Update

- iii. Woodland Road/Revised Street Standards Update
- iv. Evaluation of Town Administrator
- v. Scheduling of 2010 Board Retreat

VIII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
- B. Public Works Director
 - i. Departmental Reports
- C. Finance Officer
 - i. Financial Reports
- D. Building Inspector/Code Administrator
 - i. Activity Report
 - ii. Floodplain Mapping Update
 - iii. Board and Commission Updates

IX. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
- B. Commissioner Currie
- C. Commissioner McCaskill
- D. Commissioner Standaert
- E. Commissioner Tate
 - i. Montreat Landcare Committee Update

X. PUBLIC COMMENT

XI. OLD BUSINESS

- A. Proposed Revision to Montreat Zoning Ordinance Article IX – Off-Street Parking and Loading Regulations, Section 900.86 “Off-Street Parking Space Requirements – Boarding Houses”
 - i. **Motion for Consideration:** To adopt Ordinance #10-01-0001 Amending Montreat Zoning Ordinance Article IX – Off-Street Parking and Loading Regulations Section 900.86 “Off-Street Parking Space Requirements – Boarding Houses”

- B. Board and Commission Vacancies
 - i. **Motion for Consideration:** To appoint Robert “Gill” Campbell as a regular member of the Planning and Zoning Commission for a term to expire on January 31, 2013

XII. NEW BUSINESS

- A. Proposed Amendments to the Town of Montreat Fee Schedule
 - i. **Motion for Consideration:** To call for a Public Hearing on February 11, 2010 at 7:00 p.m. or as soon thereafter as possible to discuss proposed revisions to the Town of Montreat Fee Schedule pertaining to residential water heater replacement permitting requirements
- B. Proposed Revisions to Montreat General Ordinance Chapter H – Business and Trades, Article II “Rentals”
 - i. **Motion for Consideration:** To call for a Public Hearing on February 11, 2010 at 7:10 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter H – Business and Trades, Article II “Rentals”
- C. Proposed Revisions to Montreat General Ordinance Chapter K – Environment, Article III “Stormwater Management”
 - i. **Motion for Consideration:** To call for a Public Hearing on February 11, 2010 at 7:20 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter K – Environment, Article III “Stormwater Management”
- D. Resolution Declaring Certain Items Surplus and Authorizing Disposal by Private Negotiation and Sale
 - ii. **Motion for Consideration:** To adopt Resolution #10-01-0001 Declaring Certain Items Surplus and Authorizing Disposal by Private Negotiation and Sale

XIII. PUBLIC COMMENT

XIV. MEETING DATES

Town Services Office Closed:

January 18, 2010
Martin Luther King, Jr. Holiday

Rescheduled Sanitation Collection Date:

January 19, 2010, 8:00 a.m.

**Montreat Board of Commissioners
Meeting Agenda
January 14, 2010**

January Planning and Zoning Commission Meeting:

January 21, 2010, 7:00 p.m.,
Kirk Allen Building

Agenda Item Deadline:

January 29, 2010, 4:30 p.m.
Town Services Office

Agenda Packets Available:

February 2, 2010
Town Services Office

February Montreat Landcare Committee Meeting:

February 2, 2010, 9:30 a.m.,
Andy Andrews Gallery

February Agenda Meeting:

February 4, 2010, 7:00 p.m.,
Kirk Allen Building

February Town Council Meeting:

February 10, 2010, 7:00 p.m.,
Kirk Allen Building

February Planning and Zoning Commission Meeting:

February 18, 2010, 7:00 p.m.,
Kirk Allen Building

XV. ADJOURNMENT