

**Town of Montreat  
Board of Commissioners  
Meeting Agenda  
February 5, 2009 – 7:00 p.m.  
Kirk Allen Building**

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**I. CALL TO ORDER**

- Welcome
- Pledge of Allegiance
- Invocation

**II. ADOPTION OF THE AGENDA**

**III. PUBLIC HEARING**

- A. Proposed Revisions to the Ordinance Regulating the Construction and Financing of Public Improvements

**IV. COMMUNICATIONS FROM THE MAYOR**

- A. 2009 Mayor's Cup Raft Race
- B. Legislative Items

**V. CONSENT AGENDA**

- A. Adoption of Minutes
  - i. **Motion for Consideration:** To adopt the minutes of the January 5, 2009 Special Meeting
  - ii. **Motion for Consideration:** To adopt the minutes of the January 8, 2009 Town Council Meeting
- B. Amended Resolution Honoring George Beverly Shea
  - i. **Motion for Consideration:** To adopt Resolution #09-02-0002 Honoring George Beverly Shea on the Occasion of His 100<sup>th</sup> Birthday
- C. 2009-2014 Capital Improvements Program
  - i. **Motion for Consideration:** To call for a Public Hearing on March 12, 2009 at 7:00 p.m. or as soon thereafter as possible to discuss the proposed 2009-2014 Capital Improvements Program

**All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.**

**VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR**

- A. Review of Consent Agenda
- B. Projects Update
  - i. Town Administrator Evaluation Scheduling
  - ii. 2009 Board Retreat Scheduling
  - iii. Economic Recovery Stimulus Package
  - iv. Public Utility Assessment Process Outline

**VII. ADMINISTRATIVE REPORTS**

- A. Police Chief
  - i. Activity Report
- B. Public Works Director
  - i. Sanitation Services Update
  - ii. Water System Update
  - iii. Streets Update
- C. Finance Officer
  - i. Financial Reports
- D. Building Inspector/Code Administrator
  - i. Zoning Activity Report
  - ii. Planning and Zoning Commission Update

**VIII. COMMISSIONER REPORTS**

- A. Mayor Pro Tem Nichols
  - i. Black Mountain Center for the Arts Update
  - ii. Revenue Source Committee Update – Workshop Meeting Request
- B. Commissioner Currie
- C. Commissioner Hollins
  - i. Audit Committee Report
- D. Commissioner McCaskill
- E. Commissioner Tate
  - i. Montreat LandCare Committee Update

**IX. PUBLIC COMMENT**

**X. OLD BUSINESS**

- A. Proposed Revisions to the Ordinance Regulating the Construction and Financing of Public Improvements

**XI. NEW BUSINESS**

- A. Request to Use Public Right-of-Way: Craig Powell, Mary Hill and Wade Burns, 234 North Carolina Terrace
- i. **Motion for Consideration:** To authorize the Town Administrator and Town Attorney to develop an agreement to allow the placement of two private closed loop vertical geothermal wells in the public right-of-way along North Carolina Terrace and to authorize the Mayor to execute the necessary legal documents
- B. Police Vehicle Purchase
- i. **Motion for Consideration:** To approve the purchase of a 2009 Chevrolet Impala from Hunter Chevrolet in the amount of \$19,908 and to authorize the Mayor and Town Administrator to execute the necessary purchase documents
- C. Sanitation Services Contract Approval – Montreat College
- i. **Motion for Consideration:** To approve the contract for sanitation services between Montreat College and the Town of Montreat
- D. Montreat LandCare Committee Establishment
- i. **Motion for Consideration:** To adopt Resolution #09-02-0001 Establishing the Montreat LandCare Committee
- E. Montreat Post Office Resolution
- i. **Motion for Consideration:** To adopt Resolution #09-02-0003 in Support of the Montreat Post Office’s Current Method of Mail Delivery Service
- F. Planning and Zoning Commission Appointment
- i. **Motion for Consideration:** To appoint Emory Underwood as a regular member of the Planning and Zoning Commission for a three-year term to expire on January 31, 2011

**XII. PUBLIC COMMENT**

**XIII. MEETING DATES**

<u>Town Council Meeting:</u>	February 12, 2009, 7:00 p.m., Kirk Allen Building
<u>Planning &amp; Zoning Commission Meeting:</u>	February 19, 2009, 7:00 p.m., Kirk Allen Building
<u>Agenda Items Due:</u>	February 27, 2009, 4:30 p.m., Town Services Office
<u>Agenda Packets Available:</u>	March 3, 2009 Town Services Office
<u>Montreat LandCare Committee Meeting:</u>	March 3, 2009, 9:30 a.m., Andy Andrews Gallery
<u>March Agenda Meeting:</u>	March 5, 2009, 7:00 p.m., Kirk Allen Building
<u>Annual Board Retreat</u>	TBA
<u>March Town Council Meeting:</u>	March 12, 2009, 7:00 p.m., Kirk Allen Building
<u>March Planning &amp; Zoning Commission Meeting:</u>	March 19, 2009, 7:00 p.m., Kirk Allen Building
<u>George Beverly Shea Birthday Celebration:</u>	March 28, 2009, 3:00 p.m., Anderson Auditorium

**XIV. CLOSED SESSION**

- A. Real Property Acquisition
  - i. **Motion for Consideration:** To enter into Closed Session in accordance with North Carolina General Statute §143-318.11(5) to discuss the proposed acquisition of real property.

**XV. ADJOURNMENT**