

**Town of Montreat  
Board of Commissioners  
Meeting Agenda  
February 11, 2010 – 7:00 p.m.  
Walkup Building**

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**I. CALL TO ORDER**

- Welcome
- Pledge of Allegiance
- Invocation

**II. ADOPTION OF THE AGENDA**

**III. PUBLIC HEARINGS**

- A. Proposed Amendments to the Town of Montreat Fee Schedule – Water Heater Replacement Permitting Requirements
- B. Proposed Revisions to Montreat General Ordinance Chapter H – Business and Trades, Article II “Rentals”
- C. Proposed Revisions to Montreat General Ordinance Chapter K – Environment, Article III “Stormwater Management”

**IV. COMMUNICATIONS FROM THE MAYOR**

**V. CONSENT AGENDA**

- A. Adoption of Minutes
  - i. **Motion for Consideration:** To adopt the minutes of the November 30, 2009 Special Meeting
  - ii. **Motion for Consideration:** To adopt the minutes of the January 7, 2010 Agenda Meeting
  - iii. **Motion for Consideration:** To adopt the minutes of the January 14, 2010 Town Council Meeting
- B. 2010-2015 Capital Improvements Program
  - i. **Motion for Consideration:** To call for a Public Hearing on March 11, 2010 at 7:00 p.m. or as soon thereafter as possible to discuss the proposed 2010-2015 Capital Improvements Program

*All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.*

**VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR**

- A. Review of Consent Agenda
- B. Projects Update
  - i. American Recovery and Reinvestment Act of 2009 Funding Update
  - ii. 2010 Census Update
  - iii. Evaluation of Town Administrator
  - iv. 2010-2015 Capital Improvements Program

**VII. ADMINISTRATIVE REPORTS**

- A. Police Chief
  - i. Activity Report
- B. Public Works Director
  - i. Departmental Reports
- C. Finance Officer
  - i. Financial Reports
- D. Building Inspector/Code Administrator
  - i. Activity Report
  - ii. Board and Commission Updates

**VIII. COMMISSIONER REPORTS**

- A. Mayor Pro Tem Nichols
- B. Commissioner Currie
- C. Commissioner McCaskill
- D. Commissioner Standaert
- E. Commissioner Tate
  - i. Montreat Landcare Committee Update

**IX. PUBLIC COMMENT**

[CONTINUED ON FOLLOWING PAGE]

**X. OLD BUSINESS**

- A. Proposed Amendments to the Town of Montreat Fee Schedule – Water Heater Replacement Permitting Requirements
  - i. **Motion for Consideration:** To adopt Ordinance #10-02-0001 Amending the Town of Montreat Fee Schedule
- B. Proposed Revisions to Montreat General Ordinance Chapter H – Business and Trades, Article II “Rentals”
  - i. **Motion for Consideration:** To adopt Ordinance #10-02-0002 Amending Montreat General Ordinance Chapter H – Business and Trades, Article II “Rentals”
- C. Proposed Revisions to Montreat General Ordinance Chapter K – Environment, Article III “Stormwater Management”
  - i. **Motion for Consideration:** To adopt Ordinance #10-02-0003 Amending Montreat General Ordinance Chapter K – Environment, Article III “Stormwater Management”
- D. Proposals for American Recovery and Reinvestment Act of 2009 Engineering Services – McGill Associates
  - i. **Motion for Consideration:** To approve the proposal from McGill Associates for engineering services related to the automated meter reading system in the amount of \$23,225
  - ii. **Motion for Consideration:** To approve the proposal from McGill Associates for engineering services related to water system improvements in the amount of \$40,185

**XI. NEW BUSINESS**

- A. Woodland Road Improvements Discussion
- B. Proposed Revisions to Montreat General Ordinance Chapter D – Streets and Public Walkways, Article IV “Street Standards”
  - i. **Motion for Consideration:** To call for a Public Hearing on March 11, 2010 at 7:10 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter D – Streets and Public Walkways, Article IV “Street Standards”
- C. Representative Appointment for the National Pollutant Discharge Elimination System (NPDES) Permit
  - i. **Motion for Consideration:** To appoint David Currie as the Town of Montreat’s authorized representative to apply for the National Pollutant Discharge Elimination System (NPDES) Permit

**XII. PUBLIC COMMENT**

**XIII. MEETING DATES**

February Planning and Zoning Commission Meeting: February 18, 2010, 7:00 p.m.,  
Walkup Building

Agenda Item Deadline: February 26, 2010, 4:30 p.m.,  
Town Services Office

Agenda Packets Available: March 2, 2010  
Town Services Office

March Montreat LandCare Committee Meeting: March 2, 2010, 9:30 a.m.,  
Andy Andrews Gallery

March Agenda Meeting: March 4, 2010, 7:00 p.m.,  
Kirk Allen Building

2010 Board Retreat March 6, 2010, 9:00 a.m.  
North Carolina Arboretum Library  
Asheville, NC

March Town Council Meeting March 11, 2010, 7:00 p.m.,  
Kirk Allen Building

March Planning and Zoning Commission Meeting: March 18, 2010, 7:00 p.m.,  
Kirk Allen Building

**XIV. CLOSED SESSION**

A. Real Property Acquisition

- i. **Motion for Consideration:** To enter into Closed Session in accordance with North Carolina General Statute §143-318.11(5) to discuss the proposed acquisition of real property

**XV. ADJOURNMENT**