

**Town of Montreat
Board of Commissioners
Meeting Agenda
February 12, 2009 – 7:00 p.m.
Kirk Allen Building**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Invocation

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARING

- A. Proposed Revisions to the Ordinance Regulating the Construction and Financing of Public Improvements

IV. COMMUNICATIONS FROM THE MAYOR

- A. 2009 Mayor's Cup Raft Race
- B. Legislative Items

V. CONSENT AGENDA

- A. Adoption of Minutes
 - i. **Motion for Consideration:** To adopt the minutes of the January 5, 2009 Special Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the January 8, 2009 Town Council Meeting
- B. Amended Resolution Honoring George Beverly Shea
 - i. **Motion for Consideration:** To adopt Resolution #09-02-0002 Honoring George Beverly Shea on the Occasion of His 100th Birthday
- C. 2009-2014 Capital Improvements Program
 - i. **Motion for Consideration:** To call for a Public Hearing on March 12, 2009 at 7:00 p.m. or as soon thereafter as possible to discuss the proposed 2009-2014 Capital Improvements Program

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
 - i. Town Administrator Evaluation Scheduling
 - ii. 2009 Board Retreat Scheduling
 - iii. Economic Recovery Stimulus Package
 - iv. Public Utility Assessment Process Outline
 - v. Proposed Telecommunications Tower Facility Update

VII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
- B. Public Works Director
 - i. Sanitation Services Update
 - ii. Water System Update
 - iii. Streets Update
- C. Finance Officer
 - i. Financial Reports
- D. Building Inspector/Code Administrator
 - i. Zoning Activity Report
 - ii. Planning and Zoning Commission Update

VIII. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
 - i. Black Mountain Center for the Arts Update
- B. Commissioner Currie
- C. Commissioner Hollins
 - i. Audit Committee Report
- D. Commissioner McCaskill
- E. Commissioner Tate
 - i. Montreat LandCare Committee Update

IX. PUBLIC COMMENT

X. OLD BUSINESS

- A. Proposed Revisions to the Ordinance Regulating the Construction and Financing of Public Improvements

XI. NEW BUSINESS

- A. Request to Use Public Right-of-Way: Craig Powell, Mary Hill and Wade Burns, 234 North Carolina Terrace
- i. **Motion for Consideration:** To authorize the Town Administrator and Town Attorney to develop an agreement to allow the placement of two private closed loop vertical geothermal wells in the public right-of-way along North Carolina Terrace and to authorize the Mayor to execute the necessary legal documents
- B. Police Vehicle Purchase
- i. **Motion for Consideration:** To approve the purchase of a 2009 Chevrolet Impala from Hunter Chevrolet in the amount of \$20,516.24 and to authorize the Mayor and Town Administrator to execute the necessary purchase documents
- C. Sanitation Services Contract Approval – Montreat College
- i. **Motion for Consideration:** To approve the contract for sanitation services between Montreat College and the Town of Montreat
- D. Montreat LandCare Committee Establishment
- i. **Motion for Consideration:** To adopt Resolution #09-02-0001 Establishing the Montreat LandCare Committee
- E. Montreat Post Office Resolution
- i. **Motion for Consideration:** To adopt Resolution #09-02-0003 in Support of the Montreat Post Office’s Current Method of Mail Delivery Service
- F. Planning and Zoning Commission Appointment
- i. **Motion for Consideration:** To appoint Emory Underwood as a regular member of the Planning and Zoning Commission for a three-year term to expire on January 31, 2011
- G. Open Space Conservation Committee Appointment
- i. **Motion for Consideration:** To appoint Philip Arnold to the Open Space Conservation Committee

XII. PUBLIC COMMENT

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XIII. MEETING DATES

<u>Planning & Zoning Commission Meeting:</u>	February 19, 2009, 7:00 p.m., Kirk Allen Building
<u>Agenda Items Due:</u>	February 27, 2009, 4:30 p.m., Town Services Office
<u>Annual Board Retreat</u>	February 28, 2009, 9:00 a.m., North Carolina Arboretum Library
<u>Agenda Packets Available:</u>	March 3, 2009 Town Services Office
<u>Montreat LandCare Committee Meeting:</u>	March 3, 2009, 9:30 a.m., Andy Andrews Gallery
<u>March Agenda Meeting:</u>	March 5, 2009, 7:00 p.m., Kirk Allen Building
<u>March Town Council Meeting:</u>	March 12, 2009, 7:00 p.m., Kirk Allen Building
<u>March Planning & Zoning Commission Meeting:</u>	March 19, 2009, 7:00 p.m., Kirk Allen Building

XIV. ADJOURNMENT