

**Town of Montreat  
Board of Commissioners  
Board Retreat  
February 28, 2009: 9:00 a.m. – 4:00 p.m.  
North Carolina Arboretum - Asheville**

**Agenda**

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**I. CALL TO ORDER**

- Welcome
- Invocation

**II. ADOPTION OF THE AGENDA**

**III. THE FOUNDATION – 9:05 a.m.**

The Board will review effective group process ground rules and discuss the accomplishments of the 2008-2009 fiscal year along with any goals and objectives not accomplished in previous years.

1. Meeting Format
2. Suggested Ground Rules for Effective Group Process
3. Montreat Board of Commissioners Areas of Responsibility
4. Review of Previously Adopted Goals and Objectives
5. Reports from Department Heads (Goals/Objectives for 2008-2009)

**IV. THE FRAMEWORK – 9:30 a.m.**

The Board will briefly review each broad topic and specifically discuss each of the bulleted points. This allows the Board to receive additional information on the topic and concentrate discussion on specific needs or issues that are important to the Board members and when appropriate, provide direction for staff.

1. Finance
  - 2009-2014 Capital Improvements Plan
  - General Fund – Tax Base and Revenue Sources
  - 2009-2010 Annual Budget Highlights
  - Vehicle Purchase Policy
2. Facilities
  - Town Hall
  - Public Works Facility

**Break – 10:30 a.m.**

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3. Services and Infrastructure
  - Federal Economic Stimulus Package
  - Water, Sewer and Street Standards
  - Stormwater Regulations
  - Sanitation/Recycling
  
4. Environment and Recreation
  - a. Landcare
  - b. Open Space Conservation Plan
  - c. Greenways and Trails Plan
  - d. Native Garden Park Plan

**Lunch – 12:30 p.m.**

5. Comprehensive Plan
  - a. Montreat Comprehensive Plan Review
  
6. Personnel and Employee Benefits
  
7. Town Hall Meetings – Educational Series/Programs
  
8. Update on Current Projects/Services/Issues
  
9. Closed Session – Real Property Acquisition
  - a. **Motion for Consideration**: To enter into Closed Session in accordance with North Carolina General Statute §143-318.11(5) to discuss the proposed acquisition of real property.

**V. THE FINALE – 2:30 p.m.**

The Board will discuss establishing both town-wide and departmental goals for the next fiscal year. For each goal, the Board could choose to incorporate one or more action items or objectives to help in the accomplishment of that goal.

1. Putting it all Together
  - Establishing Goals and Objectives for 2009-2010

**VI. ADJOURNMENT – 4:00 p.m.**