

**Town of Montreat
Board of Commissioners
Meeting Agenda
March 4, 2010 – 7:00 p.m.
Walkup Building**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Invocation

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARINGS

- A. Proposed 2010-2015 Capital Improvements Plan
- B. Proposed Revisions to Montreat General Ordinance Chapter D, Article IV “Street Standards”

IV. COMMUNICATIONS FROM THE MAYOR

- A. Proposed 2010-2015 Capital Improvements Plan

V. CONSENT AGENDA

- A. Adoption of Minutes
 - i. **Motion for Consideration:** To adopt the minutes of the January 26, 2010 Special Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the February 11 2010 Town Council Meeting

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
 - i. American Recovery and Reinvestment Act of 2009 Funding Update
 - ii. 2010 Census Update

VII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
- B. Public Works Director
 - i. Departmental Reports
- C. Finance Officer
 - i. Financial Reports
- D. Building Inspector/Code Administrator
 - i. Activity Report
 - ii. Board and Commission Updates

VIII. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
- B. Commissioner Currie
- C. Commissioner McCaskill
- D. Commissioner Standaert
- E. Commissioner Tate
 - i. Montreat Landcare Committee Update
 - ii. Swannanoa Flood Risk Management Project

IX. PUBLIC COMMENT

X. OLD BUSINESS

- A. Proposed 2010-2015 Capital Improvements Plan
 - i. **Motion for Consideration:** To adopt the 2010-2015 Capital Improvements Plan as presented/amended
- B. Proposed Revisions to Montreat General Ordinance Chapter D, Article IV “Street Standards”
 - i. **Motion for Consideration:** To adopt Ordinance #10-03-0001 Amending Montreat General Ordinance Chapter D – Streets and Public Walkways, Article IV “Street Standards”
- C. Woodland Road Improvements Discussion

XI. NEW BUSINESS

- A. Disaster Assistance Agreement: North Carolina Department of Crime Control and Public Safety – Division of Emergency Management
- i. **Motion for Consideration:** To Approve the Disaster Assistance Agreement between the North Carolina Department of Crime Control and Public Safety – Division of Emergency Management and the Town of Montreat
 - ii. **Motion for Consideration:** To Adopt Resolution #10-03-0001 – Designation of Applicant’s Agent

***Note:** Action on New Business Item A is required at the March 4, 2010 Agenda Meeting due to response deadlines imposed by other agencies.*

- B. Proposed Revisions to Montreat General Ordinance Chapter E, Article II “Water Conservation Ordinance
- i. **Motion for Consideration:** To call for a Public Hearing on April 8, 2010 at 7:00 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter E, Article II “Water Conservation Ordinance
- C. Contract for Focus Group Meeting Facilitation and Pedestrian Planning- Equinox Environmental Consultation and Design, Inc.
- i. **Motion for Consideration:** To approve the contract with Equinox Environmental Consultation and Design, Inc. in the amount of \$5,000 for focus group meeting facilitation and pedestrian planning for a Trails and Walkability Plan the Assembly Drive resurfacing project
 - ii. **Motion for Consideration:** To approve the contract with Equinox Environmental Consultation and Design, Inc. in the amount of \$_____ for a Transportation Improvement Plan for the Assembly Drive resurfacing project
- D. Inspections Vehicle Purchase
- i. **Motion for Consideration:** To approve the purchase of a 2010 Jeep _____ in compliance with provisions outlined in the Town of Montreat Green Fleet Policy

XII. PUBLIC COMMENT

XIII. MEETING DATES

2010 Board Retreat:

March 6, 2010, 9:00 a.m.
North Carolina Arboretum
Asheville, NC

**Montreat Board of Commissioners
Meeting Agenda
March 4, 2010**

<u>March Town Council Meeting:</u>	March 11, 2010, 7:00 p.m., Walkup Building
<u>March Planning and Zoning Commission Meeting:</u>	March 18, 2010, 7:00 p.m., Kirk Allen Building
<u>Agenda Item Deadline:</u>	March 26, 2010, 4:30 p.m., Town Services Office
<u>April Agenda Meeting:</u>	April 1, 2010, 7:00 p.m., Walkup Building
<u>Town Services Office Closed:</u>	April 2, 2010 Good Friday Holiday
<u>April Montreat Landcare Committee Meeting:</u>	April 6, 2010, 9:30 a.m., Andy Andrews Gallery
<u>Agenda Packets Available:</u>	April 6, 2010 Town Services Office
<u>April Town Council Meeting:</u>	April 8, 2010, 7:00 p.m., Walkup Building
<u>April Planning and Zoning Commission Meeting:</u>	April 15, 2010, 7:00 p.m., Kirk Allen Building

XIV. ADJOURNMENT