

**Town of Montreat
Board of Commissioners
Board Retreat Agenda
March 6, 2010: 9:00 a.m. – 4:00 p.m.
North Carolina Arboretum - Asheville**

I. CALL TO ORDER

- Welcome
- Invocation

II. ADOPTION OF THE AGENDA

III. THE FOUNDATION – 9:05 a.m.

The Board will review effective group process ground rules and discuss the accomplishments of the 2009-2010 Fiscal Year along with any goals and objectives not accomplished in previous years.

1. Meeting Format
2. Suggested Ground Rules for Effective Group Process
3. Montreat Board of Commissioners Areas of Responsibility
4. Review of Previously Adopted Goals and Objectives
5. Reports from Department Heads (Goals/Objectives for 2009-2010)

IV. THE FRAMEWORK – 9:30 a.m.

The Board will briefly review each broad topic and specifically discuss each of the bulleted points. This allows the Board to receive additional information on the topic and concentrate discussion on specific needs or issues that are important to the Board members and when appropriate, provide direction for staff.

1. Finance

- 2010-2015 Capital Improvements Plan
- General Fund – Tax Base and Revenue Sources
- 2010-2011 Annual Budget Highlights
- Banking/Investment Practices
- Green Fleet Policy – Vehicle Purchases

2. Facilities

- Meeting Location
 - i. **Motion for Consideration:** To approve the permanent relocation of all future Board of Commissioners, Planning and Zoning Commission and Board of Adjustment meetings from the Kirk Allen Building to the Walkup Building unless otherwise advertised
- Town Hall
- Public Works Facility

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Break – 10:30 a.m.

3. Services and Infrastructure
 - ARRA Projects Update
 - Texas Road Bridge Replacement
 - Water, Sewer and Street Standards
 - NPDES Stormwater Permit Requirements
 - Sanitation/Recycling

4. Environment and Recreation
 - Landcare
 - Open Space Conservation Plan
 - Greenways and Trails Plan
 - Native Garden Park Plan

Lunch – 12:30 p.m.

5. Comprehensive Plan
 - Montreat Comprehensive Plan Review

6. Personnel and Employee Benefits
 - Senior Water Technician Position
 - Police Captain Position
 - Employee Assistance Program

7. Citizen Communication – Town Hall Meetings – Educational Series/Programs

8. Update on Current Projects/Services/Issues
 - Opening Invocations

V. THE FINALE – 2:30 p.m.

The Board will discuss establishing both town-wide and departmental goals for the next fiscal year. For each goal, the Board could choose to incorporate one or more action items or objectives to help in the accomplishment of that goal.

1. Putting it all Together
 - Establishing Goals and Objectives for 2010-2011

VI. ADJOURNMENT – 4:00 p.m.