

**Town of Montreat  
Board of Commissioners  
Meeting Agenda  
March 11, 2010 – 7:00 p.m.  
Walkup Building**

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**I. CALL TO ORDER**

- Welcome
- Pledge of Allegiance
- Invocation

**II. ADOPTION OF THE AGENDA**

**III. PUBLIC HEARINGS**

- A. Proposed 2010-2015 Capital Improvements Plan
- B. Proposed Revisions to Montreat General Ordinance Chapter D, Article IV “Street Standards”

**IV. COMMUNICATIONS FROM THE MAYOR**

- A. 2010 Census Update

**V. CONSENT AGENDA**

- A. Adoption of Minutes
  - i. **Motion for Consideration:** To adopt the minutes of the January 26, 2010 Special Meeting
  - ii. **Motion for Consideration:** To adopt the minutes of the February 11 2010 Town Council Meeting

*All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.*

**VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR**

- A. Review of Consent Agenda
- B. Projects Update
  - i. American Recovery and Reinvestment Act of 2009 Funding Update
  - ii. 2010 Census Update

**VII. ADMINISTRATIVE REPORTS**

- A. Police Chief
  - i. Activity Report
- B. Public Works Director
  - i. Departmental Reports
- C. Finance Officer
  - i. Financial Reports
- D. Building Inspector/Code Administrator
  - i. Activity Report
  - ii. Board and Commission Updates

**VIII. COMMISSIONER REPORTS**

- A. Mayor Pro Tem Nichols
- B. Commissioner Currie
- C. Commissioner McCaskill
- D. Commissioner Standaert
- E. Commissioner Tate
  - i. Montreat Landcare Committee Update
  - ii. Swannanoa Flood Risk Management Project

**IX. PUBLIC COMMENT**

**X. OLD BUSINESS**

- A. Proposed 2010-2015 Capital Improvements Plan
  - i. **Motion for Consideration:** To adopt the 2010-2015 Capital Improvements Plan
- B. Proposed Revisions to Montreat General Ordinance Chapter D, Article IV “Street Standards”
  - i. **Motion for Consideration:** To adopt Ordinance #10-03-0001 Amending Montreat General Ordinance Chapter D – Streets and Public Walkways, Article IV “Street Standards”

- C. Woodland Road Improvements
  - i. **Motion for Consideration:** To approve the installation of an underground stormwater control system along Woodland Road, asphalt paving of the entire roadway to a consistent width of 14' and installation of a 12"-wide shoulder area on each of the roadway to be surfaced with Gravelpave

**XI. NEW BUSINESS**

- A. Disaster Assistance Agreement: North Carolina Department of Crime Control and Public Safety – Division of Emergency Management
  - i. **Motion for Consideration:** To Approve the Disaster Assistance Agreement between the North Carolina Department of Crime Control and Public Safety – Division of Emergency Management and the Town of Montreat
  - ii. **Motion for Consideration:** To Adopt Resolution #10-03-0001 – Designation of Applicant's Agent

***Note: Action on New Business Item A was taken at the March 4, 2010 Agenda Meeting due to response deadlines imposed by other agencies.***

- B. Proposed Revisions to Montreat General Ordinance Chapter E, Article II "Water Conservation Ordinance"
  - i. **Motion for Consideration:** To call for a Public Hearing on April 8, 2010 at 7:00 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter E, Article II "Water Conservation Ordinance"
- C. Contract for Focus Group Meeting Facilitation and Pedestrian Planning- Equinox Environmental Consultation and Design, Inc.
  - i. **Motion for Consideration:** To approve the contract with Equinox Environmental Consultation and Design, Inc. in the amount of \$5,000 for focus group meeting facilitation and pedestrian planning for a Trails and Walkability Plan
  - ii. **Motion for Consideration:** To approve the contract with Equinox Environmental Consultation and Design, Inc. in the amount of \$12,715 for a Transportation Improvement Plan for the Assembly Drive resurfacing project
- D. Inspections Vehicle Purchase
  - i. **Motion for Consideration:** To approve the purchase of a 2010 Jeep Patriot in the amount of \$19,043.21 in compliance with provisions outlined in the Town of Montreat Green Fleet Policy

- E. Capital Project Ordinances – Phase I Water System Improvements and Automated Meter Reading System
- i. **Motion for Consideration:** To adopt Ordinance #10-03-0002 authorizing the construction of Phase I Water System Improvements (H-ARRA-09-1290A)
  - ii. **Motion for Consideration:** To adopt Ordinance #10-03-0003 authorizing the construction of an Automated Meter Reading System (H-ARRA-09-1289)

**XII. PUBLIC COMMENT**

**XIII. MEETING DATES**

<u>March Planning and Zoning Commission Meeting:</u>	March 18, 2010, 7:00 p.m., Kirk Allen Building
<u>Agenda Item Deadline:</u>	March 26, 2010, 4:30 p.m., Town Services Office
<u>April Agenda Meeting:</u>	April 1, 2010, 7:00 p.m., Walkup Building
<u>Town Services Office Closed:</u>	April 2, 2010 Good Friday Holiday
<u>April Montreat Landcare Committee Meeting:</u>	April 6, 2010, 9:30 a.m., Andy Andrews Gallery
<u>Agenda Packets Available:</u>	April 6, 2010 Town Services Office
<u>April Town Council Meeting:</u>	April 8, 2010, 7:00 p.m., Walkup Building
<u>April Planning and Zoning Commission Meeting:</u>	April 15, 2010, 7:00 p.m., Kirk Allen Building

**XIV. ADJOURNMENT**