

**Town of Montreat
Board of Commissioners
Meeting Agenda
April 8, 2010 – 7:00 p.m.
Walkup Building**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Moment of Silence

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARINGS

- A. Proposed Revisions to Montreat General Ordinance Chapter E, Article II “Water Conservation Ordinance

IV. COMMUNICATIONS FROM THE MAYOR

- A. HUD-DOT-EPA Interagency Partnership for Sustainable Communities

V. CONSENT AGENDA

- A. Adoption of Minutes
 - i. **Motion for Consideration:** To adopt the minutes of the March 4, 2010 Agenda Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the March 6, 2010 Board Retreat

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
 - i. American Recovery and Reinvestment Act of 2009 Funding
 - ii. 2010 Census
 - iii. FEMA-1871-DR-NC: Winter Storm Event Project Award
 - iv. Public Utility Extension Request - Above Peace Lane
 - v. Municipal Bridge Program Report – Texas Road Bridge
 - vi. Woodland Road Paving Project

VII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
- B. Public Works Director
 - i. Departmental Reports
- C. Finance Officer
 - i. Financial Reports
- D. Building Inspector/Code Administrator
 - i. Activity Report
 - ii. Board and Commission Updates

VIII. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
- B. Commissioner Currie
- C. Commissioner McCaskill
- D. Commissioner Standaert
 - i. Dumpster Facility Schedule Changes
- E. Commissioner Tate
 - i. Montreat Landcare Committee Update
 - ii. Swannanoa Flood Risk Management Project

IX. PUBLIC COMMENT

X. OLD BUSINESS

- A. Proposed Revisions to Montreat General Ordinance Chapter E, Article II “Water Conservation Ordinance and Resolution Approving the Water Shortage Response Plan for the Town of Montreat
 - i. **Motion for Consideration:** To adopt Ordinance # 10-04-0001 Amending Montreat General Ordinance Chapter E, Article II “Water Conservation Ordinance”
 - ii. **Motion for Consideration:** To adopt Resolution #10-04-0001 Approving the Water Shortage Response Plan for the Town of Montreat

- B. Town of Montreat Green Fleet Policy
 - i. **Motion for Consideration:** To approve the Town of Montreat Green Fleet Policy
- C. Inspections Vehicle Purchase
 - i. **Motion for Consideration:** To approve the purchase of a 2010 Ford Escape from Asheville Ford Lincoln Mercury in the amount of \$18,205.27 in compliance with provisions outlined in the Town of Montreat Green Fleet Policy
- D. Chapman Road Right-of-Way Closure
 - i. **Motion for Consideration:** To adopt Resolution #10-04-0002 Ordering the Closure of a Portion of Unnamed Unopened Right-of-Way Adjacent to Lot 30 Along Chapman Road
- E. Montreat College Bus Parking at Gate

XI. NEW BUSINESS

- A. Asheville Regional Housing Consortium Joint Cooperation Agreement
 - i. **Motion for Consideration:** To Adopt Resolution #10-03-0003 Authorizing the Mayor of the Town of Montreat to Renew the Joint Cooperation Agreement with the Asheville Regional Housing Consortium
 - ii. **Motion for Consideration:** To Approve the Asheville Regional Housing Consortium Joint Cooperation Agreement
- B. Town of Montreat Police Captain
 - i. **Motion for Consideration:** To approve the job description for a Captain position in the Town of Montreat Police Department
 - ii. **Motion for Consideration:** To appoint Officer Jack Staggs to the position of Captain in the Town of Montreat Police Department effective April 19, 2010.
- C. Town of Montreat Senior Water Technician
 - i. **Motion for Consideration:** To approve the job description for a Senior Water Technician position in the Town of Montreat Public Works Department
 - ii. **Motion for Consideration:** To appoint Barry Creasman to the position of Senior Water Technician in the Town of Montreat Public Works Department effective April 19, 2010.

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- D. Proposed Revisions to Montreat General Ordinance Chapter K, Article III “Stormwater Management”
- i. **Motion for Consideration:** To call for a Public Hearing on May 13, 2010 at 7:00 p.m. or as soon thereafter as possible to discuss proposed amendments to Montreat General Ordinance Chapter K, Article III “Stormwater Management”
- E. Municipal Environmental Assessment Coalition
- i. **Motion for Consideration:** To approve participation in the Municipal Environmental Assessment Coalition and authorize the Mayor to execute the NCLM Municipal Environmental Assessment Coalition Project Participation Agreement

XII. PUBLIC COMMENT

XIII. MEETING DATES

<u>April Planning and Zoning Commission Meeting:</u>	April 15, 2010, 7:00 p.m., Kirk Allen Building
<u>Agenda Item Deadline:</u>	April 30, 2010, 4:30 Town Services Office
<u>May Montreat Landcare Committee Meeting:</u>	May 4, 2010, 9:30 a.m., Andy Andrews Gallery
<u>Agenda Packets Available:</u>	May 4, 2010 Town Services Office
<u>May Agenda Meeting:</u>	May 6, 2010, 7:00 p.m., Walkup Building
<u>May Town Council Meeting:</u>	May 13, 2010, 7:00 p.m., Walkup Building
<u>Black Mountain Garden Show and Sale:</u>	May 15, 2010, 9:00 a.m. – 5:00 p.m., Sutton Avenue, Black Mountain
<u>May Planning and Zoning Commission Meeting:</u>	May 20, 2010, 7:00 p.m., Kirk Allen Building
<u>Town Services Office Closed:</u>	May 31, 2010 Memorial Day Holiday

Rescheduled Sanitation Collection Date: Tuesday, June 1, 2010,
8:00 a.m.

Summer Bulk Item Collection Date: July 6, 2010

XIV. CLOSED SESSION

A. Real Property Acquisition

- i. **Motion for Consideration:** To enter into Closed Session in accordance with North Carolina General Statute §143-318.11(5) to discuss the proposed acquisition of real property

XV. ADJOURNMENT