

**Town of Montreat
Board of Commissioners
Meeting Agenda
June 11, 2009 – 7:00 p.m.
Kirk Allen Building**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Invocation

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARINGS

- A. Proposed 2009-2010 Fiscal Year Budget Hearing
- B. Proposed Montreat General Ordinance Chapter K, Article IV “Hillside Development”

IV. COMMUNICATIONS FROM THE MAYOR

- A. 2009 Mayor’s Cup Raft Race
- B. Montreat Gait

V. CONSENT AGENDA

- A. Adoption of Minutes
 - i. **Motion for Consideration:** To adopt the minutes of the May 7, 2009 Agenda Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the May 14, 2009 Town Council Meeting
- B. 2008-2009 Fiscal Year Budget Amendments
 - i. **Motion for Consideration:** To adopt 2008-2009 Fiscal Year Budget Amendment #2 to provide additional funding for legal services
 - ii. **Motion for Consideration:** To adopt 2008-2009 Fiscal Year Budget Amendment #3 to cover expenses associated with the Native Plant Garden
 - iii. **Motion for Consideration:** To adopt 2008-2009 Fiscal Year Budget Amendment #4 to reflect Open Space Conservation Fund expenses
- C. Special Meeting – 2009-2010 Fiscal Year Budget Adoption
 - i. **Motion for Consideration:** To set a special meeting on June 25, 2009 at 4:30 p.m. in the Town Services Office to adopt the 2009-2010 Fiscal Year Budget Ordinance and make any necessary amendments to the 2008-2009 Fiscal Year Budget

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
 - i. American Recovery and Reinvestment Act of 2009

VII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
 - ii. 4th of July Traffic Control Measures
- B. Public Works Director
 - i. Sanitation Services, Water System and Streets Department Activity Reports
- C. Finance Officer
 - i. Financial Reports
- D. Building Inspector/Code Administrator
 - i. Zoning Activity Report
 - ii. Planning and Zoning Commission Update

VIII. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
 - i. Black Mountain Center for the Arts Update
- B. Commissioner Currie
- C. Commissioner Hollins
 - i. Audit Committee Update
- D. Commissioner McCaskill
- E. Commissioner Tate
 - i. Montreat Landcare Committee Update

IX. PUBLIC COMMENT

X. OLD BUSINESS

- A. Proposed Montreat General Ordinance Chapter K, Article IV “Hillside Development”
 - i. **Motion for Consideration:** To adopt Ordinance #09-06-0001 Establishing Montreat General Ordinance Chapter K, Article IV “Hillside Development”

- B. Proposed Revisions to Montreat General Ordinance Chapter K, Article III “Stormwater Management”
 - i. **Motion for Consideration:** To adopt Ordinance #09-06-0002 Amending Montreat General Ordinance Chapter K, Article III “Stormwater Management”

- C. Proposed Montreat General Ordinance Chapter D, Article IV “Street Standards”
 - i. **Motion for Consideration:** To call for a Public Hearing on July 9, 2009 at 7:00 p.m. or as soon thereafter as possible to consider establishing Montreat General Ordinance Chapter D, Article IV “Street Standards”

XI. NEW BUSINESS

- A. Contract to Audit Accounts – Johnson, Price & Sprinkle, P.A.
 - i. **Motion for Consideration:** To approve the annual audit contract between Johnson, Price & Sprinkle, P.A. and the Town of Montreat in the amount of \$19,925

- B. Employee Health Insurance Benefit Contract
 - i. **Motion for Consideration:** To authorize the Town Administrator and Finance Officer to execute a contract for “Option 1” with BlueCross BlueShield effective July 1, 2009 for employee benefit health insurance for Fiscal Year 2009-2010 and for the Town to reimburse employees for the last \$250.00 of the \$500.00 deductible

- C. Property and Liability Insurance Renewal – White Insurance Agency
 - i. **Motion for Consideration:** To approve the Property and Liability Insurance Proposal from White Insurance Agency and Millennium in the amount of \$14,721.00 and to authorize the Town Administrator and Finance Officer to execute the necessary contract documents

- D. American Recovery and Reinvestment Act of 2009 Acceptance of Loan for Water Supply System Project
- i. **Motion for Consideration:** To accept the North Carolina Department of Environment and Natural Resources Public Water Supply Section American Recovery and Reinvestment Act of 2009 Loan and to authorize the Town Administrator and Finance Officer to execute the necessary contract documents

XII. PUBLIC COMMENT

XIII. MEETING DATES

<u>June Planning & Zoning Commission Meeting:</u>	June 18, 2009, 7:00 p.m., Kirk Allen Building
<u>2009-2010 Fiscal Year Budget Adoption:</u>	June 25, 2009, 4:30 p.m., Town Services Office
<u>Agenda Items Due:</u>	June 26, 2009, 4:30 p.m., Town Services Office
<u>Agenda Packets Available:</u>	June 30, 2009
<u>Woodland Road Paving Project Design Plan Review:</u>	July 2, 2009, 5:00 p.m. – 6:30 p.m., TBD
<u>July Agenda Meeting:</u>	July 2, 2009, 7:00 p.m., Wayout Building, Room A
<u>Town Services Offices Closed:</u>	July 3, 2009 Independence Day Holiday
<u>Summer Bulk Item Collection Date:</u>	July 7, 2009 Collection begins at 8:00 a.m.
<u>July Montreat Landcare Committee Meeting:</u>	July 7, 9:00 a.m., Outdoor Education Classroom
<u>July Town Council Meeting:</u>	July 9, 2009, 7:00 p.m., Kirk Allen Building
<u>July Planning and Zoning Commission Meeting:</u>	July 16, 2009, 7:00 p.m., Kirk Allen Building

XIV. CLOSED SESSION

A. Real Property Acquisition

- i. **Motion for Consideration:** To enter into Closed Session in accordance with North Carolina General Statute §143-318.11(5) to discuss the proposed acquisition of real property.

XV. ADJOURNMENT