

**Town of Montreat
Board of Commissioners
Meeting Agenda
July 2, 2009 – 7:00 p.m.
Wayout Building, Room “A”**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Invocation

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARINGS

- A. Proposed Montreat General Ordinance Chapter D, Article IV “Street Standards”

IV. COMMUNICATIONS FROM THE MAYOR

- A. 4th of July Celebration Events
B. Buncombe County Board of Commissioners Visit

V. CONSENT AGENDA

- A. Adoption of Minutes
- i. **Motion for Consideration:** To adopt the minutes of the May 27, 2009 Special Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the June 1, 2009 Special Meeting
 - iii. **Motion for Consideration:** To adopt the minutes of the June 4, 2009 Agenda Meeting
 - iv. **Motion for Consideration:** To adopt the minutes of the June 11, 2009 Town Council Meeting

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
- i. American Recovery and Reinvestment Act of 2009 Funding Update
 - ii. Real Property Purchase Update
 - iii. Woodland Road Design Review Meeting Update

- iv. Buncombe County Property Tax Revaluation Update
- v. Revised Metropolitan Sewerage District Use Ordinance Update
- vi. Town Administrator Vacation Dates

VII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
- B. Public Works Director
 - i. Sanitation Services, Water System and Streets Department Activity Reports
- C. Finance Officer
 - i. Financial Reports
 - ii. 2009-2010 Metropolitan Sewerage District Rates
 - iii. Water Billing Appeal – James & Elizabeth Bryan
- D. Building Inspector/Code Administrator
 - i. Zoning Activity Report
 - ii. Planning and Zoning Commission Update

VIII. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
 - i. Black Mountain Center for the Arts Update
- B. Commissioner Currie
- C. Commissioner Hollins
 - i. Audit Committee Update
- D. Commissioner McCaskill
- E. Commissioner Tate
 - i. Montreat Landcare Committee Update

IX. PUBLIC COMMENT

X. OLD BUSINESS

- A. Proposed Montreat General Ordinance Chapter D, Article IV “Street Standards”
 - i. **Motion for Consideration:** To adopt Ordinance #09-07-0001 Amending Montreat General Ordinance Chapter D, Article IV “Street Standards”

XI. NEW BUSINESS

- A. Updated Municipal Records Retention and Disposition Schedule
- i. **Motion for Consideration:** To adopt the updated North Carolina Municipal Records Retention and Disposition Schedule dated May 19, 2009
- B. Proposed Revisions to Town of Montreat Subdivision Ordinance

XII. PUBLIC COMMENT

XIII. MEETING DATES

July Montreat Landcare Committee Meeting: July 7, 9:00 a.m.,
Outdoor Education Classroom

July Town Council Meeting: July 8, 2009, 7:00 p.m.,
Kirk Allen Building

July Planning & Zoning Commission Meeting: July 16, 2009, 7:00 p.m.,
Kirk Allen Building

Agenda Items Due: July 31, 2009, 4:30 p.m.,
Town Services Office

Agenda Packets Available: August 4, 2009

August Montreat Landcare Committee Meeting: August 4, 9:00 a.m.,
Outdoor Education Classroom

August Agenda Meeting: August 6, 2009, 7:00 p.m.,
Kirk Allen Building

August Town Council Meeting: August 13, 2009, 7:00 p.m.,
Kirk Allen Building

August Planning and Zoning Commission Meeting: August 20, 2009, 7:00 p.m.,
Kirk Allen Building

August Board of Adjustment Meeting (tentative): August 27, 2009, 7:00 p.m.,
Kirk Allen Building

XIV. ADJOURNMENT