

**Town of Montreat  
Board of Commissioners  
Meeting Agenda  
July 9, 2009 – 7:00 p.m.  
Kirk Allen Building**

---

**I. CALL TO ORDER**

- Welcome
- Pledge of Allegiance
- Invocation

**II. ADOPTION OF THE AGENDA**

**III. PUBLIC HEARINGS**

- A. Proposed Montreat General Ordinance Chapter D, Article IV “Street Standards”

**IV. COMMUNICATIONS FROM THE MAYOR**

- A. 4<sup>th</sup> of July Celebration Events  
B. Buncombe County Board of Commissioners Visit

**V. CONSENT AGENDA**

- A. Adoption of Minutes
- i. **Motion for Consideration:** To adopt the minutes of the May 27, 2009 Special Meeting
  - ii. **Motion for Consideration:** To adopt the minutes of the June 1, 2009 Special Meeting
  - iii. **Motion for Consideration:** To adopt the minutes of the June 4, 2009 Agenda Meeting
  - iv. **Motion for Consideration:** To adopt the minutes of the June 11, 2009 Town Council Meeting

**All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.**

**VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR**

- A. Review of Consent Agenda
- B. Projects Update
- i. American Recovery and Reinvestment Act of 2009 Funding Update
  - ii. Real Property Purchase Update
  - iii. Woodland Road Design Review Meeting Update

- iv. Buncombe County Property Tax Revaluation Update
- v. Revised Metropolitan Sewerage District Use Ordinance Update
- vi. Town Administrator Vacation Dates

**VII. ADMINISTRATIVE REPORTS**

- A. Police Chief
  - i. Activity Report
- B. Public Works Director
  - i. Sanitation Services, Water System and Streets Department Activity Reports
- C. Finance Officer
  - i. Financial Reports
  - ii. 2009-2010 Metropolitan Sewerage District Rates
  - iii. Water Billing Appeal – James & Elizabeth Bryan
- D. Building Inspector/Code Administrator
  - i. Zoning Activity Report
  - ii. Planning and Zoning Commission Update

**VIII. COMMISSIONER REPORTS**

- A. Mayor Pro Tem Nichols
  - i. Black Mountain Center for the Arts Update
- B. Commissioner Currie
- C. Commissioner Hollins
  - i. Audit Committee Update
- D. Commissioner McCaskill
- E. Commissioner Tate
  - i. Montreat Landcare Committee Update

**IX. PUBLIC COMMENT**

**X. OLD BUSINESS**

- A. Proposed Montreat General Ordinance Chapter D, Article IV “Street Standards”
  - i. **Motion for Consideration:** To adopt Ordinance #09-07-0001 Amending Montreat General Ordinance Chapter D, Article IV “Street Standards”

**XI. NEW BUSINESS**

- A. Updated Municipal Records Retention and Disposition Schedule
  - i. **Motion for Consideration:** To adopt the updated North Carolina Municipal Records Retention and Disposition Schedule dated May 19, 2009
- B. Proposed Revisions to Town of Montreat Subdivision Ordinance
- C. Open Space Conservation Committee Resignation and Appointment
  - i. **Motion for Consideration:** To accept Joe Standaert's resignation from the Open Space Conservation Committee and appoint John Johnson to the Committee

**XII. PUBLIC COMMENT**

**XIII. MEETING DATES**

|  |   |
|--|---|
| <u>July Planning &amp; Zoning Commission Meeting:</u>  | July 16, 2009, 7:00 p.m.,<br>Kirk Allen Building    |
| <u>Agenda Items Due:</u>                               | July 31, 2009, 4:30 p.m.,<br>Town Services Office   |
| <u>Agenda Packets Available:</u>                       | August 4, 2009                                      |
| <u>August Montreat Landcare Committee Meeting:</u>     | August 4, 9:00 a.m.,<br>Outdoor Education Classroom |
| <u>August Agenda Meeting:</u>                          | August 6, 2009, 7:00 p.m.,<br>Kirk Allen Building   |
| <u>August Town Council Meeting:</u>                    | August 13, 2009, 7:00 p.m.,<br>Kirk Allen Building  |
| <u>August Planning and Zoning Commission Meeting:</u>  | August 20, 2009, 7:00 p.m.,<br>Kirk Allen Building  |
| <u>August Board of Adjustment Meeting (tentative):</u> | August 27, 2009, 7:00 p.m.,<br>Kirk Allen Building  |

**XIV. ADJOURNMENT**