

**Town of Montreat
Board of Commissioners
Meeting Agenda
October 8, 2009 – 7:00 p.m.
Kirk Allen Building**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Invocation

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARINGS

- A. Proposed Revisions to Montreat Subdivision Ordinance
- B. Proposed Revisions to Town of Montreat Fee Schedule
- C. Proposed Revisions to Montreat General Ordinance Chapter J, Article I “Building Regulations”
- D. Proposed Revisions to Montreat Zoning Ordinance Section 501 “Building Height” Definition, “Natural Grade” Definition and Section 624 “Cut and Fill Slope” Regulations

IV. COMMUNICATIONS FROM THE MAYOR

- A. Emergency Family Preparedness Planning

V. CONSENT AGENDA

- A. Adoption of Minutes
 - i. **Motion for Consideration:** To adopt the minutes of the August 24, 2009 Special Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the September 3, 2009 Agenda Meeting
 - iii. **Motion for Consideration:** To adopt the minutes of the September 10, 2009 Town Council Meeting

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
 - i. American Recovery and Reinvestment Act of 2009 Funding Update
 - ii. Texas Road Bridge Replacement Update

VII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
- B. Public Works Director
 - i. Departmental Reports
- C. Finance Officer
 - i. Financial Reports
- D. Building Inspector/Code Administrator
 - i. Zoning Activity Report
 - ii. Board and Commission Updates

VIII. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
 - i. Black Mountain Center for the Arts Update
- B. Commissioner Currie
 - i. Montreat General Ordinance Chapter I, Article II “Noise Control” Review
- C. Commissioner Hollins
 - i. Audit Committee Update
- D. Commissioner McCaskill
- E. Commissioner Tate
 - i. Montreat Landcare Committee Update

IX. PUBLIC COMMENT

X. OLD BUSINESS

- A. Proposed Revisions to Montreat Subdivision Ordinance
 - i. **Motion for Consideration:** To adopt Ordinance #09-10-0001 Amending the Montreat Subdivision Ordinance
- B. Proposed Revisions to Town of Montreat Fee Schedule
 - i. **Motion for Consideration:** To adopt Ordinance # 09-10-0002 Amending the Town of Montreat Fee Schedule
- C. Proposed Revisions to Montreat General Ordinance Chapter J – Building Codes, Article I “Building Regulations”
 - i. **Motion for Consideration:** To adopt Ordinance # 09-10-0003 Amending Montreat General Ordinance Chapter J – Building Codes, Article I “Building Regulations”
- D. Proposed Montreat Zoning Ordinance Text Amendments
 - i. **Motion for Consideration:** To adopt Ordinance # 09-10-0004 Amending Montreat Zoning Ordinance Section 501 “Building Height” Definition, “Natural Grade” Definition and Section 624 “Cut and Fill Slope” Regulations
- E. Woodland Road Paving Project Discussion

XI. NEW BUSINESS

- A. Montreat Zoning Ordinance Article IX “Off-Street Parking and Loading Regulations”
 - i. **Motion for Consideration:** To request that the Planning and Zoning Commission review Montreat Zoning Ordinance Article IX “Off-Street Parking and Loading Regulations” for possible amendments pertaining to Institutional and Commercial properties
- B. Local Energy Assurance Planning (LEAP) Resolution
 - i. **Motion for Consideration:** To adopt Resolution # 09-10-0001 to Support and participate in regional Collaboration of County and City Governments to Address Regional Fuel Planning Through the U.S. Department of Energy’s Local Energy Assurance Planning (LEAP) Initiative

Note: Resolution #09-10-0001 was adopted at the October 1, 2009 Agenda Meeting due to deadline constraints.

- C. Appalachian Development Highway System Resolution
 - i. **Motion for Consideration:** To adopt Resolution # 09-10-0002 Requesting the North Carolina General Assembly to Exclude the Appalachian Development Highway System Funding From the NCDOT Equity Formula
- D. Right-of-Way Reduction Request – Robert Sulaski, Longmeadow Homes
- E. Proposed Revisions to Montreat General Ordinance Chapter K, Article I “Flood Damage Prevention Ordinance”
 - i. **Motion for Consideration:** To call for a Public Hearing on November 12, 009 at 7:00 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat General Ordinance Chapter K, Article I “Flood Damage Prevention Ordinance”
- F. Proposed Revisions to Montreat Zoning Ordinance Section 703 “R-3 Residential District”
 - i. **Motion for Consideration:** To call for a Public Hearing on November 12, 2009 at 7:10 p.m. or as soon thereafter as possible to discuss proposed revisions to Montreat Zoning Ordinance Section 703 “R-3 Residential District”

XII. PUBLIC COMMENT

XIII. MEETING DATES

<u>October Planning and Zoning Commission Meeting:</u>	October 15, 2009, 7:00 p.m., Kirk Allen Building
<u>Agenda Item Deadline:</u>	October 30, 2009, 4:30 p.m., Town Services Office
<u>Agenda Packets Available:</u>	November 3, 2009 Town Services Office
<u>November Montreat Landcare Committee Meeting:</u>	November 3, 2009, 9:30 a.m., Andy Andrews Gallery
<u>November Agenda Meeting:</u>	November 5, 2009, 7:00 p.m., Kirk Allen Building
<u>November Town Council Meeting:</u>	November 12, 2009, 7:00 p.m., Kirk Allen Building

**Montreat Board of Commissioners
Meeting Agenda
October 8, 2009**

November Planning and Zoning Commission
Meeting:

November 19, 2009, 7:00 p.m.,
Kirk Allen Building

Town Services Office Closed:

November 26-27, 2009
Thanksgiving Holidays

XIV. ADJOURNMENT