

**Town of Montreat
Board of Commissioners
Meeting Agenda
November 12, 2009 – 7:00 p.m.
Kirk Allen Building**

I. CALL TO ORDER

- Welcome
- Pledge of Allegiance
- Invocation

II. ADOPTION OF THE AGENDA

III. PUBLIC HEARINGS

- A. Proposed Revisions to Montreat General Ordinance Chapter K, Article I “Flood Damage Prevention Ordinance”
- B. Proposed Revisions to Montreat Zoning Ordinance Section 701 “R-1 Residential District” and Section 703 “R-3 Residential District”

IV. COMMUNICATIONS FROM THE MAYOR

- A. David M. Lawrence Distinguished Professorship Pledge Request

V. CONSENT AGENDA

- A. Adoption of Minutes
 - i. **Motion for Consideration:** To adopt the minutes of the September 24, 2009 Special Meeting
 - ii. **Motion for Consideration:** To adopt the minutes of the September 29, 2009 Special Meeting
 - iii. **Motion for Consideration:** To adopt the minutes of the October 1, 2009 Agenda Meeting
 - iv. **Motion for Consideration:** To adopt the minutes of the October 8, 2009 Town Council Meeting
- B. Adoption of the 2010-2010 CIP and Budget Preparation Calendar
 - i. **Motion for Consideration:** To adopt the 2010-2011 CIP and Budget Preparation Calendar
- C. Resolution #09-11-0001 Requesting Final Decision and Construction of the I-26 Connector
 - i. **Motion for Consideration:** To adopt Resolution #09-11-0001 Requesting Final Decision and Construction of the I-26 Connector

- D. 2010 Census Partner Proclamation
 - i. **Motion for Consideration:** To adopt Proclamation #09-11-0001 Approving the 2010 Census Partner Proclamation

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VI. COMMUNICATIONS FROM THE TOWN ADMINISTRATOR

- A. Review of Consent Agenda
- B. Projects Update
 - i. American Recovery and Reinvestment Act of 2009 Funding Update
 - ii. Assembly Drive Repaving Project
 - iii. Charlie Caldwell Funeral and Memorial Arrangements

VII. ADMINISTRATIVE REPORTS

- A. Police Chief
 - i. Activity Report
- B. Public Works Director
 - i. Departmental Reports
- C. Finance Officer
 - i. Financial Reports
- D. Building Inspector/Code Administrator
 - i. Activity Report
 - ii. Board and Commission Updates

VIII. COMMISSIONER REPORTS

- A. Mayor Pro Tem Nichols
 - i. Black Mountain Center for the Arts Update
- B. Commissioner Currie
- C. Commissioner Hollins
 - i. Audit Committee Update
- D. Commissioner McCaskill

- E. Commissioner Tate
 - i. Montreat Landcare Committee Update

IX. PUBLIC COMMENT

X. OLD BUSINESS

- A. Proposed Revisions to Montreat General Ordinance Chapter K, Article I “Flood Damage Prevention Ordinance”
 - i. **Motion for Consideration:** To adopt Ordinance #09-11-0001 Amending Montreat General Ordinance Chapter K, Article I “Flood Damage Prevention Ordinance”
- B. Proposed Revisions to Montreat Zoning Ordinance Section 701 “R-1 Residential District” and Section 703 “R-3 Residential District”
 - i. **Motion for Consideration:** To adopt Ordinance #09-11-0002 Amending Montreat Zoning Ordinance Section R-1 “Residential District” and Section 703 “R-3 Residential District”
- C. Right-of-Way Reduction Request – Robert Sulaski, Longmeadow Homes
 - i. **Motion for Consideration:** To adopt Resolution #09-11-0002 of Intent to Consider Closure of a Portion of Unnamed Right-of-Way Along Chapman Road and Directing Notice of Public Hearing
- D. Woodland Road Paving Project Discussion

XI. NEW BUSINESS

- A. Montreat Police Department Officer Promotion - David Arrant
 - i. **Motion for Consideration:** To promote Officer David Arrant to the position of Police Officer First Class and approve an annual salary increase of \$500
- B. Preliminary Assessment Resolution – Providence Terrace Water Line Extension
 - i. **Motion for Consideration:** To adopt Preliminary Assessment Resolution #09-11-0002 – Providence Terrace Water Line Extension
- C. Request to Place Private Sewer Line on Town of Montreat Property: Vivian Cooley, Kanawha Drive
 - i. **Motion for Consideration:** To approve the easement agreement between the Town of Montreat and Vivian Griffin Cooley for the installation of a private sewer line and to authorize the Mayor to execute the necessary legal documents.

- D. Appointment of an Institutional Parking Study Committee
 - i. **Motion for Consideration:** To support the appointment of an Institutional Parking Study Committee whose duties/goals and membership will be finalized at the December Town Council Meeting.

XII. PUBLIC COMMENT

XIII. MEETING DATES

<u>November Planning and Zoning Commission Meeting:</u>	November 19, 2009, 7:00 p.m., Kirk Allen Building
<u>Agenda Item Deadline:</u>	November 25, 2009, 4:30 p.m. Town Services Office
<u>Town Services Office Closed:</u>	November 26-27, 2009 Thanksgiving Holidays
<u>December Montreat Landcare Committee Meeting:</u>	December 1, 2009, 9:30 a.m., Andy Andrews Gallery
<u>December Agenda Packets Available:</u>	December 1, 2009, Town Services Office
<u>December Agenda Meeting:</u>	December 3, 2009, 7:00 p.m., Kirk Allen Building
<u>December Town Council Meeting:</u>	December 10, 2009, 7:00 p.m., Kirk Allen Building
<u>December Planning and Zoning Commission Meeting:</u>	December 17, 2009, 7:00 p.m., Kirk Allen Building
<u>Town Services Office Closed:</u>	December 24-25, 2009 Christmas Holidays

XIV. CLOSED SESSION

- A. Real Property Acquisition
 - i. **Motion for Consideration:** To enter into Closed Session in accordance with North Carolina General Statute §143-318.11(5) to discuss the proposed acquisition of real property.

XV. ADJOURNMENT