



TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
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www.townofmontreat.org

Zoning Compliance Application

PIN#: _____
Parcel Tax ID Sheet: _____ Lot#: _____ Private Lot #: _____
House #: _____ Street Name: _____
Owner Name: _____
Mailing Address: _____
City: _____ State: _____ ZIP: _____
Home Phone: _____ Other Phone: _____
Email Contact Information: _____
Short description of proposed project and intended use: _____

This application must be accompanied by the following:

- The actual dimensions of the lot to be built upon;
- Accurate dimensions and the use of the proposed Building or Structure;
- The location on the lot of the Building or Structure proposed to be erected or altered, including an outline of all proposed Structures and the distances from all Structures to adjoining property lines;
- The location of all underground and above-ground utilities;
- Evidence that the taxes on the subject property were paid prior to the submission of the application;
- Copy of the subject property’s Deed;
- Application fee payable to the Town of Montreat.

*Issuance of Zoning Compliance does not grant approval to begin any land disturbing activities, construction, addition to or modification of structures in the Town of Montreat. Application for a Building Permit, Grading Permit, Stormwater Control Permit, County Erosion and Sedimentation Control Permit, and permits/approvals required under other applicable regulations may need to be secured before commencement of work. Be sure to provide the Code Administrator with **complete** details regarding the extent of your proposed work.*

Signature of Owner/Contractor/Agent

Date